

From: Blair Graham <Blair.Graham@tauranga.govt.nz>
Sent: Wednesday, 5 April 2023, 1:39 pm
To: Sheree Ryan <sheree.ryan2014@hotmail.com>
Cc: Cian O'Cinnseala <cian.o'cinnseala@tauranga.govt.nz>
Subject: Stop co-governance meeting - Historic Village Hall Saturday 22 April 2023

Kia-ora Sheree,

Further to our conversation about your event and our concerns with security and health & safety of your guests, people visiting the Historic Village and of course staff of the many tenants who operate within the Village, we have engaged our preferred security company to put together a risk management plan.

I haven't received the risk management plan yet, it is on its way however I have received an indicative costing to give you an idea of security costs so far (attached). Please note until we receive the management plan and have had a chance to review it there may be further costs associated with this, for example more security staff and the possibility of crowd control barriers to separate groups who may attend the site in protest of your event.

I have also included Cian, our new event and venue co-ordinator and ask we keep Cian in the loop going forward.

Once we receive the security plan we will be asking that you incorporate this into you own event operation plan and send back to us for review and approval.

Let me know if you have any questions or comments.

Nga mihi

Blair Graham | Historic Village Manager – Venues and Events
Tauranga City Council | 07 577 7000 ext 7671 | 027 403 9261 | blair.graham@tauranga.govt.nz | www.tauranga.govt.nz | www.historicvillage.co.nz